

Acting Chief, Finance Division

11 December 1951

Deputy Comptroller ✓

Subsidiary Account Trial Balance

1. In accordance with our discussion of 10 December 1951, please take the necessary steps to have prepared at the close of each month by bookkeeping machine, a trial balance of the subsidiary advance accounts, and in accordance with the Vital Documents Program, arrange for this trial balance to be deposited each month.

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RHF:aks

cc: Signer's copy ✓

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For Change in Class.	<input checked="" type="checkbox"/>
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